

# REQUEST TO INSPECT PUBLIC RECORDS

Kentucky law requires citizens to complete in writing all requests to view public records.

TO: Transit Authority of Lexington      DATE: \_\_\_\_\_  
200 West Loudon Dr.  
Lexington, KY 40508

1. I request inspection of the following document(s): \_\_\_\_\_

2. Number of copies of each document requested @ 10¢ a page: \_\_\_\_\_

3. I request inspection of the following video footage: \_\_\_\_\_

4. Number of copies of video footage @ \$5 per 2GB flash drive: \_\_\_\_\_

5. Enclosed \$ \_\_\_\_\_       Check       Money Order       Cash

6. Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

7. Is requested information from a database or geographic information system:       Yes       No

8. For commercial use:       Yes       No

9. If the answer to question 6 is yes, the commercial purpose for which the requested information shall be used is: \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the information set forth in item 9 is true and correct to the best of my knowledge.

Signature: \_\_\_\_\_

FOR OFFICE USE ONLY

10. The following disposition was made of the above request: \_\_\_\_\_  
\_\_\_\_\_

11. Signature of Custodian: \_\_\_\_\_      Amount Received: \_\_\_\_\_

Dept: \_\_\_\_\_      Date: \_\_\_\_\_